

# Personal Financial Statement

**This statement relates to your guaranty of indebtedness of person(s), firm(s), or corporation(s).** Each guarantor should provide a separate Personal Financial Statement, unless two guarantors share finances jointly, in which case, Sections 1 and 2 should be completed and Section 3 should represent the aggregated financial condition of both guarantors. If Section 3 represents the financial condition of one individual, do not complete Section 2.

## SECTION 1-INDIVIDUAL

NAME \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

POSITION OR OCCUPATION \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ SECONDARY PHONE \_\_\_\_\_

## SECTION 2-OTHER PARTY

NAME \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

POSITION OR OCCUPATION \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ SECONDARY PHONE \_\_\_\_\_

### INCOME FOR YEAR ENDED \_\_\_\_\_

(MM/DD/YYYY)

Salary, bonuses & commissions \$ \_\_\_\_\_

Dividends & interest \$ \_\_\_\_\_

Net real estate income \$ \_\_\_\_\_

Other income \$ \_\_\_\_\_

(Alimony, child support, or separate maintenance income need not be revealed if you do not wish to have it considered as a basis for repaying this obligation.)

Total \$ \_\_\_\_\_

### CONTINGENT LIABILITIES

Do you have any contingent liabilities?

No  Yes \_\_\_\_\_

IF YES, PLEASE DESCRIBE

As endorser, co-maker, or guarantor \$ \_\_\_\_\_

On leases or contracts \$ \_\_\_\_\_

Legal claims \$ \_\_\_\_\_

Other special debt \$ \_\_\_\_\_

Amount of contested income tax liens \$ \_\_\_\_\_

Total tax liability if major assets are sold \$ \_\_\_\_\_

### PERSONAL INFORMATION

Do you have a will?

No  Yes \_\_\_\_\_

EXECUTOR

Are you a partner or officer in any other venture? If so, describe

Are you obligated to pay alimony, child support, or separate maintenance payments? If so, describe

Are any assets pledged other than as described on schedules? If so, describe

Income tax settled through \_\_\_\_\_

(MM/DD/YYYY)

Are you defendant in any suits or legal actions?

Personal bank accounts carried at

Have you ever been declared bankrupt? If so, describe

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## SECTION 3—STATEMENT OF FINANCIAL CONDITION AS OF \_\_\_\_\_ (MM/DD/YYYY)

<b>Assets</b> (do not include assets of doubtful value)	<b>In Dollars</b> (omit cents)	<b>Liabilities</b>	<b>In Dollars</b> (omit cents)
Cash on hand and in banks		Notes Payable - Secured	
U.S. Gov't & Marketable Securities (Schedule A)		Notes Payable - Unsecured	
Non-marketable Securities (Schedule B)		Due to brokers	
General Partnership Interests		Accounts and bills due	
Retirement Accounts (IRA, 401(k), etc.)		Unpaid income taxes and interest	
Real estate owned as personal residence (Schedule C)		Mortgages payable - personal residence(s) (Schedule C)	
Real estate owned for investment purposes (Schedule D)		Mortgages payable - real estate owned for investment purposes (Schedule D)	
Accounts/notes receivable		Credit card/revolving debt	
Automobiles and other personal property		Other (itemize)	
Cash value life insurance (Schedule E)			
Other assets (itemize)			
		<b>TOTAL ASSETS</b>	
		<b>TOTAL LIABILITIES</b>	
		<b>NET WORTH (ASSETS - LIABILITIES)</b>	

### SCHEDULE A – U.S. GOVERNMENTS AND MARKETABLE SECURITIES

<b>Number of Shares of Face Value (Bonds)</b>	<b>Description</b>	<b>In Name Of</b>	<b>Are These Pledged?</b>	<b>Market Value</b>

### SCHEDULE B – NON-MARKETABLE SECURITIES

<b>Number of Shares</b>	<b>Description</b>	<b>In Name Of</b>	<b>Are These Pledged?</b>	<b>Source of Value</b>	<b>Value</b>

### SCHEDULE C – REAL ESTATE OWNED AS PERSONAL RESIDENCE

<b>Address</b>	<b>Title in Name Of</b>	<b>% of Ownership</b>	<b>Date Acquired</b>	<b>Cost</b>	<b>Market Value</b>	<b>Mortgage Maturity</b>	<b>Mortgage Balance</b>

### SCHEDULE D – REAL ESTATE OWNED FOR INVESTMENT PURPOSES (SEE ATTACHED)



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## SCHEDULE E – LIFE INSURANCE CARRIED, INCLUDING N.S.L.I. AND GROUP INSURANCE

Name of Insurance Company	Owner Of Policy	Beneficiary	Face Amount	Policy Loans	Cash Surrender Value

## SCHEDULE F – BANKS OR FINANCE COMPANIES WHERE CREDIT HAS BEEN OBTAINED

Name & Address of Lender	Credit in Name Of	Secured or Unsecured	Original Date	High Credit	Current Balance

The information contained in this statement is provided for the purpose of obtaining or maintaining credit with CIC on behalf of the undersigned or persons, firms, or corporations on whose behalf the undersigned may either severally or jointly with others, execute a guaranty in CIC’s favor. Each undersigned understands that CIC is relying on the information provided herein (including the designation made as to ownership of property) in deciding to grant or continue credit. Each undersigned represents and warrants that the information provided is true and complete and that CIC may consider this statement as continuing to be true and correct until a written notice of a change is given to CIC by the undersigned. CIC is authorized to make all inquiries deemed necessary to verify the accuracy of the statements made herein, and to determine my/our creditworthiness. CIC is authorized to answer questions about its credit experience with me/us.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SOCIAL SECURITY NUMBER                      DATE OF BIRTH

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SOCIAL SECURITY NUMBER                      DATE OF BIRTH

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

